



Department of Public Health and Human Services

CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Belt Community Church DC / Phyllis Wall

Type: Renewal Inspection **Date:** 07/27/2017 **Time:** 11:30 AM

Director: Matt Antonich / Phyllis Wall

Contact: _____

Licensing Worker: Jodi Linne **Phone #:** (406) 453-0526

Time: 11:10 AM # **children:** 9 # **under 2:** 7 # **caregivers:** 3

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes 1. License

BUILDING/FIRE REQUIREMENTS

Yes 2. Inside Facility

Yes 3. Equipment

OUTDOOR TOUR

Yes 6. Play Area

INFANTS/TODDLERS

No 19. Sleeping
37.95.1005(3)(a)
(a) Infants and toddlers shall not be routinely allowed to sleep in a car seat, infant swing or other apparatus.
The intent of this rule was not met:
 Based on interview, CCL found that one infant was sleeping in a swing from 10:30am to 11:10am.
Plan of Correction accepted 8/21/17.

WRITTEN RECORDS

Yes 25. Parent Information

No 26. Facility Records
37.95.141(2)
(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.
The intent of this rule was not met:
 Based on review of facility records, CCL found that the provider did not have addresses included on their master list.
Plan of Correction accepted 8/21/17.

No 27. Child File Review
37.95.141(6)
(6) The information supplied in (5)(a) through (d) must be maintained on forms provided by the department and must be signed by the parent or guardian.
The intent of this rule was not met:
 Based on record review, CCL found that 2 children did not have their emergency contact/consent forms signed and dated by a parent or guardian. See enclosed copy of children's record review.
Plan of Correction accepted 8/21/17.

No 29. Caregiver File Review
37.95.622(6)(a-c)
(6) An aide must be directly supervised by a primary care-giver and shall be at least 16 years of age and must:
(a) Have sufficient language skills to communicate with children and adults ;
(b) Have at least one day of one the job orientation; and
(c) Receive a minimum of at least eight hours of verified education or training annually as provided in ARM 37.95.162.
The intent of this rule was not met:

WRITTEN RECORDS

Based on observation and interview, CCL found that 2 aides were not directly supervised by a primary care-giver.

Plan of Correction accepted 8/21/17.
